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Uxbridge Cable Advisory Committee
January 16, 2014 Meeting Minutes

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Town Clerk

Uxbridge Cable Advisory Committee Members present; Alfred Butler, Tim Rice, Mark Stacy, Jim Hogan and the director of Uxbridge Community Access Television (UCAT) Barry Giles.

It being 6:30 PM, the meeting being properly posted, duly called and a quorum being present, Chairman Butler called the meeting to order and led the gathering in the Pledge of Allegiance.

New Business;

- 2015 budget discussion
- Policy and Procedures Discussion/Vote
- Future Capital Projects
- Program Coordinators Report

Old Business:

- Outstanding expense from press box addition

Budget for 2015 is level funded, same as last year.

Final approval of policies and procedures

After many months the board has approved the polices and procedure manual.

Chairman Butler made a motion to approve manual, seconded by Mark Stacy. Motion carried unanimously.

Future capital projects

The Cable Access Committee is looking to purchase an automobile that can be outfitted to properly transfer equipment to and from events when needed. Mr. Giles has been using his personal vehicle for the past 8 years.

Mr. Giles has been evaluating other communities to determine what is the best route to take as well as the type of vehicles being used.

The Cable Access Committee has asked Mr. Giles to determine costs on the vehicle only. The cost to outfit the vehicle will be from the existing budget.

When costs are finally determined, the Cable Access Committee will vote to place the request on the upcoming warrant for the town spring meeting.

Program Coordinator Report

New programming has been ongoing and scheduled with a theme on the history of Uxbridge, with plans to interview the police chief and others. The format of the show is to try and follow the conventions of the channel 5 Chronicle program.

Mr. Giles is asking help in finding residents who have a unique aspect and knowledge on the town of Uxbridge.

Old business

Previously the Cable Access Committee had been notified that there was an outstanding invoice of \$7300 due for the completion of the press box. The Cable Access Committee had previously agreed to pay 60% of the cost for the electrical work needed and the town manager had approached Cable Access Committee to determine if they would approve the outstanding monies. Cable Access Committee had voted not to fund the remainder since 60% was already provided by the committee.

Mr. Giles said that the shortage had been taken care of.

Motion by Mark Stacy to adjourn the meeting at 7:30 was made; it was seconded by Jim Hogan, the motion carried unanimously.

Respectfully submitted by Joseph Leonardo.

Alfred Butler Chairman



Tim Rice Member



Joseph Leonardo Vice-Chair



Jim Hogan



Mark Stacy

